



**TOWN OF HINTON LIBRARY BOARD  
Regular Meeting  
September 28, 2020  
Hinton Municipal Library**

**PRESENT:** H. Smit (Chair), J. Rush (Vice-Chair), A. Yaworski,  
S. Kovatch, T. Haas

**REGRETS:** H. Siermachesky (Absent), L. Howarth (ToH Director of Community Services)  
attending in person

**ALSO PRESENT:** A. Ugboma (Library Services Manager), P. Stewart (Library Services  
Assistant Manager), Astrid Ramos (Librarian), Lindsey Bennett (Librarian)

**CALL TO ORDER:** H. Smit called the meeting to order. The time was 5:02 pm. A. Ramos  
and L. Bennett left the meeting at 6:37 pm. L. Howarth joined the IN  
CAMERA session of the meeting via cell phone at 6:39 pm. L. Howarth  
left the IN CAMERA session of the meeting 6:51 pm.

**ADOPTION OF AGENDA:**

J. Rush - Moved that the Agenda of September 28, 2020 be accepted as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES:**

T. Haas - Moved that the Minutes of the Regular Board Meeting of June 22, 2020 be adopted as  
presented.

CARRIED UNANIMOUSLY

**ACTION ITEMS:**

**2021 Draft Budget and One Time Projects**

**S. Kovatch** - Moved that the following changes be made to the 2021 Draft Library Budget and One Time Projects:

1. A. Ugboma to readjust the approximate amount that may be received from Yellowhead County in 2021.
2. Remove Line #55 Book Maintenance and Repair from the 2021 Draft Budget.
3. A. Ugboma to check with Town administration to see about using the reserves over the next 3 years. Instead of \$180,000.00 being removed from the reserves next year, there would be \$60,000.00 removed from reserves and put into the Operational Budget for 2021-2023.

The budget to be changed with those revisions and emailed to the Library Board for on online vote to present to Hinton Town Council in October 2020.

Seconded by A. Yaworski.

CARRIED UNANIMOUSLY

**COVID-19 Reopening Strategy**

This item was tabled until the October meeting or when A. Ugboma has all the necessary documentation in place and signed with all Town of Hinton parties involved. Should that happen before the October 2020 Library Board meeting then the revised COVID-19 Hinton Municipal Library Relaunch Plan will be emailed to the Hinton Municipal Library Board for approval and a date for when Phase 4 can be implemented will be decided upon.

CARRIED UNANIMOUSLY

Astrid Ramos and Lindsey Bennett left the meeting at 6:37 pm.

**IN CAMERA**

**HML and ToH Draft LOU Agreement Negotiations**

L. Howarth joined the IN CAMERA session of the meeting at 6:39 pm via cell phone.

**S. Kovatch** - Moved that the meeting moves in camera.

The time was 6:40 pm.

A. Yaworski - Moved that the meeting moves out of camera.

L. Howarth left the IN CAMERA session of the meeting at 6:51 pm.

The time was 6:53 pm.

J. Rush – Moved that the Hinton Municipal Library Board reach out to the Public Library Services Branch (PLSB) to set up a meeting between PLSB, the Hinton Municipal Library Board and the Town of Hinton to negotiate the Letter of Understanding between the Library Board and the Town of Hinton for Monday, November 23, 2020.

CARRIED UNANIMOUSLY

S. Kovatch - Moved that the Reports in the Information Package be accepted for information.

CARRIED UNANIMOUSLY

**ADJOURNMENT**

A. Yaworski - Moved that the meeting be adjourned.

CARRIED UNANIMOUSLY

The time was 7:39 pm.

  
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CHAIR