



TOWN OF HINTON LIBRARY BOARD
Regular Meeting
April 27, 2020
 Via Zoom – COVID-19

PRESENT: H. Smit (Chair), J. Rush (Vice-Chair), A. Yaworski, H. Siermachesky, S. Kovatch, T. Haas

REGRETS:

ALSO PRESENT: A. Ugboma (Manager of Library Services), P. Stewart (Assistant Manager of Library Services), Laura Howarth (ToH Director of Community Services),

CALL TO ORDER: H. Smit called the meeting to order. The time was 5:05 pm.

ADOPTION OF AGENDA:

H. Siermachesky - Moved that the Agenda of April 27, 2020 be accepted as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES:

T. Haas - Moved that the Minutes of the Regular Board Meeting of February 24, 2020 be adopted as presented.

CARRIED UNANIMOUSLY

ACTION ITEMS:

H. Siermachesky – Moved that The Town of Hinton Library Board approve the adjusted 2020 Budget following the local appropriation from the Town.

SECONDED by S. Kovatch.

CARRIED UNANIMOUSLY

T. Haas - Moved that the 2020-2024 Plan of Service be approved as presented after adjustments have been made to points 2.2 and 3.3. After the changes have been made the document will be sent out by email to Board members to oversee once again before being forward and filed with PLSB.

CARRIED UNANIMOUSLY

Curb Side Delivery

After a lengthy discussion regarding curb side delivery of patron items being held at the Library for pickup it was determined at this time due to health issues with COVID-19 that staff would not proceed with this by appointment only procedure. Items would be held until the library reopens to the public. It was also discussed that the drop off box would be closed at this time until the library reopens.

Policy Review

Policy #7 – No changes to this policy.

H. Siermachesky - Moved that the following changes be made to Policy #8 – Financial 8.1.2:

8.1.2. The Manager of Library Services is authorized to make expenditures up to a limit of \$10,000 of budgeted goods or services. **CHANGED TO** The Manager of Library Services is authorized to make expenditures up to a limit of \$5,000 of budgeted goods or services.

SECONDED by S. Kovatch.

CARRIED UNANIMOUSLY

H. Siermachesky – Moved that Section 8.6.4. Sponsorship be removed from Policy #8 owing to a new Policy #12 being created.

SECONDED by A. Yaworski.

CARRIED UNANIMOUSLY

Policy #9 – No changes to this policy.

Policy #10 – No changes to this policy.

Policy #11 – No changes to this policy.

T. Haas - Moved that the Reports in the Information Package be accepted for information.

CARRIED UNANIMOUSLY

ADJOURNMENT

S. Kovatch - Moved that the meeting be adjourned.

CARRIED UNANIMOUSLY

The time was 6:57 pm.

CHAIR

