



TOWN OF HINTON LIBRARY BOARD
Regular Meeting
November 27, 2019
Teck Coal Room, Hinton Municipal Library

PRESENT: H. Smit (Chair), J. Rush (Vice-Chair), H. Siermachesky,
S. Kovatch, A. Yaworski, T Haas

REGRETS:

ALSO PRESENT: A. Ugboma (Manager of Library Services), P. Stewart (Assistant Manager
of Library Services), Laura Howarth (ToH Director of Community
Services), Carla Fox (ToH Director of Corporate Services)

CALL TO ORDER: H. Smit called the meeting to order. The time was 5:03 pm.

ADOPTION OF AGENDA:

S. Kovatch - Moved that the Agenda of November 27, 2019 be accepted as amended with the
addition of 7. TAL update and 8. PLSP email.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES:

J. Rush - Moved that the Minutes of the Organizational Board Meeting of October 28, 2019 be
adopted as presented.

CARRIED UNANIMOUSLY

T. Haas - Moved that the Minutes of the Regular Board Meeting of October 28, 2019 be
adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS AND PRESENTATIONS:

Question and answer session with Carla Fox regarding the Hinton Municipal Library reserves.

J. Rush – Moved that a \$50,000.00 budget line for unrestricted capital expenses to be funded by the Library reserve be placed in the 2020 capital budget.

Seconded by T. Haas.

CARRIED UNANIMOUSLY

ACTION ITEMS:

H. Siermachesky - Moved that the following changes be made to Policy #3 – Library Membership:

3.2.1. Child's Card (ages 0-17) with a lending limit of 40 items. Is free with the Patron Code: Student or Print Disabled. **CHANGED TO** Child's Card (ages 0-17) with a lending limit of 40 items, is free with the Patron Code: Student or Print Disabled.

3.2.2. Adult's Card (ages 18 and up) with a lending limit of 40 items. Is free with the Patron Code: Standard or Print Disabled. **CHANGED TO** Adult's Card (ages 18 and up) with a lending limit of 40 items, is free with the Patron Code: Standard or Print Disabled.

3.2.3. Temporary Resident (expires after 6 months) with a lending limit of 40 items. Is free with the Patron Code: Local Library Only. **CHANGED TO** Temporary Resident (expires after 6 months) with a lending limit of 40 items. Is free with the Patron Code: Local Library Only.

3.5.1. Under Section 32 of the FOIP Act, personal information collected on membership applications and programming registration forms is used to provide patrons with Library services at the Hinton Municipal Library and at partner libraries in TRAC (TriRegional Automation Consortium), Yellowhead Regional Library and The Alberta Library. **CHANGED TO** Under Section 32 of the FOIP Act, personal information collected on membership applications and programming registration forms is used to provide patrons with Library services at the Hinton Municipal Library and at partner libraries in TRAC (The Regional Automation Consortium), Yellowhead Regional Library and The Alberta Library.

CARRIED UNANIMOUSLY

No changes made to Policy #4 – Facilities.

CARRIED UNANIMOUSLY

T. Haas - Moved that Policy #12 – Sponsorship be adopted as presented with amendment/changes to numbering system to become part of The Town of Hinton Library Board Policy Manual.

CARRIED UNANIMOUSLY

S. Kovatch - Moved that the Reports in the Information Package be accepted for information.

CARRIED UNANIMOUSLY

ADJOURNMENT

A. Yaworski - Moved that the meeting be adjourned.

CARRIED UNANIMOUSLY

The time was 7:49 pm.

CHAIR 