



**Town of Hinton
HINTON MUNICIPAL LIBRARY BOARD
Regular Meeting
January 23, 2017
Teck Coal Room, Hinton Municipal Library**

PRESENT: H. Smit (Chair), P. Wilkinson, L. Beamish, S. Koopmans, M. Young

ALSO PRESENT: M. Schwartz (Chief Administrative Officer), D. Parent (Director of Corporate Services), T. Million (Mgr of Library Services), P. Stewart (Asst Mgr of Library Services)

ORDER: Chair Smit called the meeting to order. The time was 4:27 pm.

ADOPTION OF AGENDA:

BEAMISH – That the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES:

KOOPMANS - That the Minutes of the Regular Board Meeting of October 24, 2016 be adopted as presented with revisions made to name change (Koopmans).

CARRIED UNANIMOUSLY

KOOPMANS - That the Minutes of the Special Board Meeting of December 8, 2016 be adopted as presented.

CARRIED UNANIMOUSLY

CORRESPONDENCE:

None.

OLD BUSINESS:

1. Explanation of why the Capital assets write-down was included in the 2016 Operating Budget from D. Parent (Director of Corporate Services).

2. Explanation of why a Library facility agreement is not necessary from M. Schwirtz (Chief Administrative Officer).

NEW BUSINESS:

1. Annual patron survey follow up – Library board members to contact 11 patrons who requested further discussions from comments submitted to the 2016 Annual Patron Survey.
2. 2017 operating budget revisions and public engagement – T. Million presented possible options to deal with the reduction in the Municipal Appropriation amount from the Town of Hinton. Discussion and direction from the Board was to present the following impacts to Town Council and request that the original Municipal Appropriation presented to Council be allocated to the Library. Presentation to be done at the February 7, 2017 Regular Council meeting by H. Smit and T. Million.

Year One – close the Hinton Coal Branch Archives

Year Two – discontinue the TD Summer Reading Club

Year Three – close the Hinton Municipal Library on Mondays

3. Long term space reorganization report for YRL – The final report from S. Thero from YRL was discussed. Further discussion of the proposed model was moved to the February 2017 Board meeting.
4. Library logo – T. Million presented possible options for creating a Library logo.

KOOPMANS - That T. Million proceed with using logotournament.com to create a Library logo for an estimated cost of \$700.00 and to start the process immediately. SECONDED by BEAMISH.

CARRIED UNANIMOUSLY

REPORTS:

1. **Chairperson's Report** presented by H. Smit – Town Bylaw #1105 (establishment of Library Board) has passed 1st and 2nd reading and will be presented to Town Council for final reading on February 7th, 2017. H. Smit and T. Million to attend.

There has been no action from Town Administration on communicating the MOU to the Town staff or the general public. H. Smit to follow up on this matter with M. Schwirtz.

2. **Treasurer's Report** presented by T. Million

YOUNG - That we accept the Treasurer's Report and that the accounts for December in the amount of \$24,681.09 be paid. Seconded by WILKINSON.

CARRIED UNANIMOUSLY

3. **Library Statistics** presented by T. Million

**WILKINSON – Moved that the Library Board approve the 2016 Annual Report to Alberta Municipal Affairs as amended.
SECONDED by BEAMISH.**

CARRIED UNANIMOUSLY

4. **Manager's Report** presented by T. Million
5. **Facility Report** presented by P. Stewart

KOOPMANS - That the Reports be accepted for information.

CARRIED UNANIMOUSLY

FYI:

1. Town Council – n/a
2. Upcoming programming and events – Information on Read for 15 and Family Literacy Day events.

OTHER QUESTIONS / COMMENTS: None

AGENDA ITEMS FOR NEXT MEETING: Monday, February 27, 2017:

1. Capital Assets
2. Long term space reorganization

WHAT BOARD MEMBERS HAVE READ:

Evicted: poverty and profit in the American city by Matthew Desmond (**Leigh**); The Little Paris Bookshop by Nina George and Fantastic Beasts and Where to Find Them: the original screenplay by J. K. Rowling (**Pam**); Water for Elephants by Sara Gruen, The Ghost Bride by Yangsze Choo and Essex County trilogy by Jeff Lemire (**Tara**); The Story of Edgar Sawtelle by David Wroblewski (**Peter**); A Boy called Christmas by Matt Haig (**Shauna**); and Red Queen by Victoria Aveyard (**Hank**)

ADJOURNMENT

BEAMISH – That the meeting be adjourned.

CARRIED UNANIMOUSLY

The time was 8:05 pm.

CHAIR  _____