



Library Board Meeting

***Monday, February 27, 2017
4:30-7:30pm (supper provided)
Location: Teck Coal Room at
Hinton Municipal Library***

AGENDA

1. **Call to order**
2. **Adoption of the Agenda**
3. **Adoption of Minutes** – Jan 23 and Feb 14
4. **Board training** – M. Young and S. Taylor will provide board training
5. **Correspondence**
 - a. Letter from T. Million
6. **Reports:**
 - a. Chairperson's Report
 - i. MOU communication package report
 - ii. Town By-Law #1105 report
 - b. Treasurer's Report
 - i. February accounts payable
 - ii. 2016 year end and appointment of auditor/reviewer
 - c. Library Statistics
 - d. Manager's Report
 - e. Facility Report
7. **Old Business:**
 - a. Capital assets write-down report
 - b. Annual patron survey follow up reports
 - c. 2017 operating budget – discussion and direction
 - d. Long term space reorganization report from YRL – discussion
8. **New Business:**
 - a. Library By-laws (draft) – discussion and direction
 - b. 2016 Annual Highlights and Patron Survey – discussion and direction
9. **FYI**
 - a. Town Council
 - b. Upcoming programming and event information
10. **Other questions**
11. **What board members have read**
12. **Next meeting:**
 - a. **March 27 – regular board meeting**
13. **Adjournment**